

Chesterfield Township Board of Education  
Regular Meeting 6:00 p.m.  
Conducted via Live Video Stream  
Wednesday, July 30, 2020  
MINUTES

The regular meeting of the Chesterfield Township Board of Education was opened at 6:04 p.m., by President Christina Hoggan, with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Policy #1312 Community Complaints and Inquiries, [https://boardpolicyonline.com/?b=chesterfield\\_township](https://boardpolicyonline.com/?b=chesterfield_township)

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Roll Call

Ms. Christina Hoggan, President  
Mr. Matthew Litt, Vice President  
Mrs. Jaclyn Halaw  
Mrs. Andrea Katz  
Mrs. Kerri Lynch

Also present were:

Mr. Scott Heino, Superintendent  
Mary Merrick, Assistant to the Business Administrator

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner on July 22, 2020:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

August 6, 2020	Regular Meeting
August 10, 2020	Regular Meeting
August 26, 2020	Regular Meeting

4. Presentations

4A. Restart Plan Presentation

Mr. Heino presented The Road Back - Restart and Recover Plan, slide presentation is on the school website.

Public Question and Answers

5. Public Comment – Agenda Items Only

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Sharon Grosso asked is remote full time instruction and hybrid only part time instruction. Ms. Hoggan asked her to submit her question via email to Mr. Heino.

Shamita Alwani stated that the discussion and detail was very much appreciated. She stated she would love to see the feedback of how the children are progressing.

Jeff stated he is concerned about the liability issues with students attending Champions and then exposing their cohort. Champions may blow up the pods, through multiple grade levels, check with public health department.

***At 9:47 p.m. a motion was made by Mrs. Katz and seconded by Mr. Litt to recess for a 3 minutes break.***

***A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.***

6. Board Committee/Superintendent Reports

6A. Board Committee

Student Services

- Counselors available over summer
- Two sensory rooms

Committee

Human Resources	Chair	Andrea Katz Matthew Litt
	Admin. Reps.	Coletta Graham Michael Mazzoni
Curriculum & Instruction	Chair	Jaclyn Halaw Kerri Lynch
	Admin. Rep.	Jeanine May-Sivieri
Finance	Chair	Christina Hoggan Matthew Litt
	Admin. Rep.	Andrew Polo
Student Services	Chair	Kerri Lynch Andrea Katz
	Admin. Rep.	Lynn Booth
BURLCO School Boards Association Executive Committee Delegate:		Andrea Katz

Legislative Chairperson & Delegate to NJ School Boards Association:	Andrea Katz
Alternate:	Christina Hoggan
Compressor Station & Pipeline Impact Committee:	Matthew Litt Christina Hoggan
Community Heritage Committee:	Matthew Litt Christina Hoggan
Fair Funding Action Committee Liaison	Andrea Katz

7. Personnel

7A. Approval of Resignation

Recommend approval, with regret, of the resignation of Hayley Price, Elementary Special Education Teacher effective July 17, 2020.

7B. Summer Hours 2020

Health Office Summer Hours

Charmaine Ramos to complete office work for the Health Office during the period of 7/27/20 - 8/28/20 for student immunizations, Monday through Thursday, maximum 15 hours per week at \$52/hour.

Kindergarten Orientation

Kindergarten Orientation to be conducted virtually during the month of August. Up to 6 hours per teacher at \$52/hr. The following staff members will be conducting the K-Orientation design, planning, preparation and virtual student and parent meetings:

Joan Mueller	Sue Woodruff
Jaclyn Schaffer	Carla Rigolizzo
Victoria Wolochow	Shannon McGettigan

2020-2021 School Year Planning Committee

Recommend approval of the following staff for up to 6 additional hours of summer work on the 2020-2021 School Year Planning Committee. Total \$2,808.00.

Melissa Carlton	Angie Manning
Gwendolyn McCreary	Liz Schauer
Amanda Sorensen	Carla Rigolizzo
Gayle Poedubicky	Karen Stryker
Maria Prince	

Additional Grade Level Work - Planning for Fall

5 Teachers per grade level - total 35 teachers up to 3 additional hours each, \$52/hour; Total \$5,460.00

12 hours each for Antoinette DiEleuterio and Maria Martinez to support grade level planning, \$52/hour; Total \$1,248.00

Jenn Feder, Laura Garofalo, Lashay Johnson 3 hours each to plan BSI Services, \$52/hour; Total \$468.00

Lauran Gleason 2 hours to plan ESL, \$52/hour; Total \$104.00

7C. Approval of Student Teachers

Recommend approval of the following student teachers from TCNJ, in the following classrooms for the 2020 fall semester.



Laurel Wong in Carla Rigolizzo's Kindergarten classroom  
Meaghan Bailey in Melissa Sakimura and Amanda Sorensen's 6th grade classroom  
Hailey Mayo in Melissa Midora 4th grade classroom

7D. Approval of Lunch/Recess Aide

Recommend approval of Lisa Plummer as Lunch/Recess Aide for the 2020-2021 school year at \$15.21/hr, hours to be determined.

7E. Approval of Lunch/Recess Aide

Recommend approval of Tisha Kelly as Lunch/Recess Aide for the 2020-2021 school year at \$14.00/hr, hours to be determined.

8. Business Office/Board Secretary

8A. Approval of Reduction in State Aid

2020-2021 Revised State Aid and Appropriations

Recommend approval to accept the revised 2020-2021 state aid in the reduced amount of \$215,642.00 and to approve the following appropriations to the 2020-2021 budget.

General Supplies Technology/Curriculum	(\$88,342.00)	11-190-100-610
Library Supplies	(\$12,300.00)	11-000-222-600
Purchase Prof. & Tech Services	(\$35,000.00)	11-000-262-420
Other Purchase Professional Services	(\$12,000.00)	11-000-230-339
Kindergarten Teachers' Salaries	(\$2,500.00)	11-110-100-101
Grade 1-5 Teachers' Salaries	(\$20,000.00)	11-120-100-101
Grade 6-8 Teachers' Salaries	(\$2,500.00)	11-130-100-101
School Nurse Salaries	(\$20,000.00)	11-000-213-100
School Secretary Salaries	(\$20,000.00)	11-000-240-105
Grounds Supplies	(\$3,000.00)	11-000-263-610

8B. Approval of Agreement with Lumberton Township Board of Education (Attachment)

Recommend approval to enter into shared services agreement with Lumberton Township Board of Education for Physical Therapist Services for the 2020-2021 school year.

8C. Approval of The Newgrange School of Princeton, Inc. Tuition Contract (Attachment)

Recommend approval of the attached 2020-2021 school year tuition contract with The Newgrange School of Princeton, Inc. for SID# 5758068752 at a per diem rate of \$345.21, total tuition \$73,874.94.

8D. Approval of Y.A.L.E. School Tuition Contract (Attachment)

Recommend approval of the attached 2020-2021 school year tuition contract with the Y.A.L.E. School North II, Inc. for SID#2301732692 at a per diem rate of \$286.86, total tuition \$60,240.60, and extraordinary aid services in the amount of \$46,200.00.

8E. Approval of Strauss Esmay Associates, LLP (Attachment)

Recommend approval of Strauss Esmay Associates, LLP to provide school policy and regulation consulting services for the 2020-2021 school year.

***A motion was made by Mrs. Katz and seconded by Mrs. Lynch to approve the following sections:***

***7, 8B, 8C, 8D, 8E***

***A call of the roll indicated an affirmative vote for sections 7, 8B, 8D, 8E. All ayes. No nays. Motion carried.***

*A call of the roll indicated an affirmative vote for 8C. Four ayes. No nays. One abstained (Litt) Motion carried.*

*A motion was made by Mrs. Halaw and seconded by Mrs. Lynch to approve the following sections:*

**8A**

*A call of the roll indicated an affirmative vote for sections 8A. All ayes. No nays. Motion carried.*

9. Other Business

NJSBA representation will be at the August 10, 2020 board meeting for the Board Self Evaluation.

Ms. Hoggan stated we will go over last year's board goals at the August 10, 2020 board meeting.

District goals will be presented at the August 26, 2020 board meeting

The Board directed Mr. Heino to seek legal advice on if it is legal for the board to vote on a fully virtual restart model to open school and move into in person model after the first marking period.

10. Other Public Comments - None

11. Adjourn to Executive Session

Ms. Hoggan stated that when the Board ends executive session no action will be taken, we will just adjourn.

A motion was made by Mrs. Halaw and seconded by Mrs. Katz to adjourn to executive session at 10:38 p.m. with the approval of the following resolution:

**EXECUTIVE SESSION RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6, *et seq.* (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel

RESOLVED, that the aforesaid meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

19. Return to Public Session

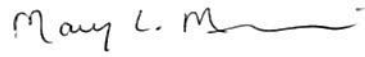
A motion was made by Mrs. Halaw and seconded by Mrs. Katz to return to public session at 11:34 p.m.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

20. Adjournment

A motion was made to adjourn the meeting by Mrs. Katz and seconded by Mrs. Halaw at 11:35 p.m. All agreed.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Mary L. Merrick", with a stylized flourish at the end.

Mary Merrick

Assistant to the Business Administrator/Board Secretary